	HSE Reference Manual				EM-101		Rev
	Rev	Description	Originator	Reviewed	Approved	Date	1
Environmental Management Plan	1	Issued	RHB	BB	DCN	27/03/2012	
	2						
	3						
	4						

## Environmental Management Plan

### TABLE OF CONTENTS

<b>1.0</b>	<b>Purpose</b>	<b>2</b>
<b>2.0</b>	<b>Scope</b>	<b>2</b>
<b>3.0</b>	<b>Policy Commitment</b>	<b>2</b>
<b>4.0</b>	<b>Client Responsibilities</b>	<b>2</b>
<b>5.0</b>	<b>The Aid and Able Services Responsibilities</b>	<b>2</b>
5.1	Individual Aid and Able Services Personnel Responsibilities	3
<b>6.0</b>	<b>Checks</b>	<b>4</b>
<b>7.0</b>	<b>Waste Management</b>	<b>4</b>
<b>8.0</b>	<b>Storage of Environmentally Hazardous Substances</b>	<b>4</b>
<b>9.0</b>	<b>Conduct of Environmental Inspections and Audits</b>	<b>5</b>
<b>10.0</b>	<b>Spill Contingency</b>	<b>5</b>
<b>11.0</b>	<b>Induction Procedures</b>	<b>5</b>
<b>12.0</b>	<b>Standard Operating Procedures (SOPs)</b>	<b>6</b>
<b>13.0</b>	<b>Risk Assessments</b>	<b>6</b>
<b>14.0</b>	<b>Check-list of Minimum Standards</b>	<b>6</b>
<b>15.0</b>	<b>Post Site/Project Report</b>	<b>6</b>
<b>16.0</b>	<b>Incident Reporting, Investigation &amp; Corrective Action</b>	<b>6</b>
<b>17.0</b>	<b>Review and Update of Procedure</b>	<b>6</b>
<b>18.0</b>	<b>ATTACHMENTS</b>	<b>7</b>
18.1	Environmental Checklist	7
18.2	Sample Waste Management Plan	8
18.3	Storage of Environmentally Hazardous Substances	9
18.4	Inspections & Audits	11
18.5	Post Site/Project Environmental Report	12
18.6	Project Report	13
18.7	Employee Inductions - Environmental Content	14
18.8	Check-List of Minimum Standards of Compliance	16

## 1.0 Purpose

The purpose of this Environment Management Plan is to ensure activities, which have the potential to impact on the environment are managed in an environmentally responsible and legal manner.

## 2.0 Scope

This Environment Management Plan applies to all Aid and Able Services' employees and contractors, and all visitors to Aid and Able Services' sites.

## 3.0 Policy Commitment

The Aid and Able Services is committed to industry best practice by ensuring all activities which impact on the environment are managed in a pro-active and environmentally responsible manner. To achieve this commitment Aid and Able Services shall:

- (a) Comply with all environmental legislative requirements and ensure managers, supervisors, employees and contractors are aware of their environmental obligations.
- (b) Minimise disturbance to any native fauna and flora during work operations.
- (c) Prevent the pollution of land, water and air by strict adherence to Government regulations and industry codes.
- (d) Support Government efforts to introduce rational, uniformly enforceable environmental regulations.
- (e) Avoid disturbance to known or identified sites of cultural, historical, natural or scientific significance.
- (f) Cooperate with the client in their efforts to maintain an active rehabilitation program that will restore operational areas to a condition, which is compatible with prior land use.
- (g) Ensure contingency plans and emergency procedures are in place to contain any accidental spillage or escape directly under the control of Aid and Able Services.
- (h) Develop, in cooperation with the client, waste management strategies to effectively manage waste in a pro-active and responsible manner using the principles of source reduction, recycling and responsible disposal.

## 4.0 Client Responsibilities

In normal circumstances the client will be responsible for the following environmental issues:


- (a) Obtaining the necessary licenses, permits and approvals.
- (b) Preparation of the site.
- (c) Rehabilitation of the site.

Whilst the above is normal practice, all-tender documents shall be scrutinised (see Checks Section 7.) to identify environmental issues and determine The Aid and Able Services obligations and commitments prior to entering into any contractual agreement.

## 5.0 The Aid and Able Services Responsibilities

The Aid and Able Services is responsible for:

- (a) Obtaining from the client the license conditions for the site and any other conditions or restrictions imposed by the client or relevant authority. This shall be **completed prior to the signing of any contract**.

	HSE Reference Manual				EM-101	Rev 1
	Rev	Description	Originator	Reviewed	Approved	Date
Environmental Management Plan	1	Issued	RHB	BB	DCN	27/03/2012
	2					
	3					
	4					

## Environmental Management Plan

(b) Compliance with all conditions and restrictions.

(c) If compliance is not practicable, then negotiations shall be completed to ensure environmental issues are resolved prior to entering into any contractual agreement.

### 5.1 Individual Aid and Able Services Personnel Responsibilities

**Operations Managers** under the direction of the General Manager and with the support and guidance of the HSE Coordinator shall be responsible for ensuring that all government legislation and Aid and Able Services environmental policies are fully and effectively implemented monitored and complied with on a day-to-day basis. Specific responsibilities include the following:

- (a) Ensure that adequate funds and resources are made available.
- (b) Ensure inspections, audits and reviews are completed to ensure compliance.
- (c) Review all documents and determine The Aid and Able Services' environmental obligations and commitments and ensure compliance.
- (d) Ensure Aid and Able Services' obligations and commitments with respect to the environment are fulfilled and that appropriate waste management plans are completed.
- (e) Ensure that all Managers and relevant Supervisors are provided with a copy of the environmental requirements for the site and fully briefed on their responsibilities.

**Supervisors** are responsible for ensuring Aid and Able Services' environmental policy is implemented at the workplace. Specific responsibilities include:

- (a) Review and understand Aid and Able Services' obligations and commitments arising from pre-tender checks and waste management plans.
- (b) Implement strategies to ensure full compliance.
- (c) Conduct inspections of work sites and systems of work to ensure compliance.
- (d) Monitor environmental issues and provide recommendations to improve compliance.

The **HSE Coordinator** is responsible for monitoring compliance and providing advice on environmental issues. Specific responsibilities include:

- (a) Monitoring environmental legislation and include changes in Aid and Able Services' policies and procedures.
- (b) Monitoring overall effectiveness of environmental policies and provide reports to management.
- (c) Providing advice and assistance to managers on environmental issues.
- (d) Develop and conduct training and educational program addressing environmental issues.

**All Aid and Able Services' Employees** have a legal and moral responsibility to ensure they do not cause harm to the environment. Specific responsibilities include:

- (a) Attending training and educational programs and seeking advice when unsure on any environmental issue.
- (b) Complying fully with all environmental requirements.
- (c) Reporting all environmental incidents to their immediate supervisor.

## 6.0 Checks

A checklist provides a formal system to identify environmental issues relating to a project, and ensuring that those issues are considered when developing and submitting a tender.

A sample checklist is shown at Attachment 1. The checklist shall ensure that:

- (a) The client provides all the appropriate information.
- (b) The client has the necessary approvals.
- (c) All environmental controls and requirements are included in the costing for the project.
- (d) Aid and Able Services has all the necessary equipment required by the client.

The **checklist** shall be used for the following:

- (a) Locations for which Aid and Able Services has limited experience or knowledge
- (b) For locations in a particularly sensitive or controversial area

The decision to use a **checklist** shall be made by the relevant Operations Manager.

## 7.0 Waste Management

Waste management issues shall be addressed at the tendering stage. Costs may be dependent on the requirements of the client, proximity to treatment/disposal facilities and council requirements with respect to sewerage etc.

A **waste management plan** shall be developed for large or complex projects where there is potential for waste disposal problems. The **waste management plan** shall include:

- (a) The method of managing mud, sewerage and other water wastes, and details of how the waste pits should be left at the completion of the job.
- (b) A list of items which are to be recycled, the segregation locations, and contact point for recycler/client.
- (c) Recording requirements for hazardous wastes. This includes recording of waste volumes, disposal methods, and name of disposal agent.

31. A sample of a Waste Management Plan is shown at Attachment 2. The decision to develop a Waste Management Plan shall be made by the relevant Operations Manager.


## 8.0 Storage of Environmentally Hazardous Substances

Material Safety Data Sheets (MSDS) for all hazardous substances located at the site shall be held at the site and made available to all employees.

Hazardous substance storage facilities shall be established in accordance with client, MSDS and regulatory requirements. The appropriate license shall be obtained, where required, prior to commencement of any storage.

A set of minimum requirements for chemical storage and handling shall be established for each site *where applicable*. The following minimum requirements shall be included:

- (a) Bunding and/or containment of stores
- (b) Bunding of bulk fuel tanks

	HSE Reference Manual				EM-101		Rev
	Rev	Description	Originator	Reviewed	Approved	Date	1
Environmental Management Plan	1	Issued	RHB	BB	DCN	27/03/2012	
	2						
	3						
	4						

## Environmental Management Plan

- (c) Where covering or roofing is required
- (d) Maximum quantities
- (e) Spill clean-up

A sample guideline is shown at Attachment 3. The relevant Operations Manager in consultation with the HSE Coordinator shall develop the above and include the requirements in the Site HSE Reference Manual.

### 9.0 Conduct of Environmental Inspections and Audits

Inspections and audits for environmental issues shall be conducted as part of the normal HS&E Audit/Inspection and Reporting process. A list of audits/inspections and the items that require checking are at Attachment 4. Brief details are:

- (a) Weekly Inspections - Conducted by the Supervisor.
- (b) HSE Adviser Tour Report - Conducted by HSE Adviser.
- (c) Three Monthly HS&E Audits - Organised by the HSE Coordinator.
- (d) Two Yearly External HSE Systems Audit - Organised by the HSE Coordinator

### 10.0 Spill Contingency

Each site shall have sufficient emergency equipment **located at a central point** to respond to a spill of hazardous substances. The type and quantity of equipment shall vary depending on levels of risk and the type of operation; a suggested list is shown below:

- (a) 2 x long handle shovels
- (b) 2 x pairs of chemically resistant rubber boots
- (c) 2 x pairs of chemically resistant gloves
- (d) 2 x pairs of chemically resistant safety goggles
- (e) Quantity of dust masks
- (f) Quantity of heavy duty plastic garbage bags with ties
- (g) Quantity of chemical absorbent material
- (h) 2 x 2 metre spill booms

Emergency procedures for environmental incidents shall be developed for each site and personnel shall be trained to effectively respond to any environmental incident.

### 11.0 Induction Procedures

All inductions shall include environmental issues relevant to the specific location and local sensitive issues. Topics are shown in Attachment 6 for the following types of inductions:

(a) Pre-employment Induction

(b) Worksite orientation

## **12.0 Standard Operating Procedures (SOPs)**

Environmental issues shall be included in all SOPs. The HSE Coordinator shall review all **Requests to Update/Issue New SOPs** to ensure environmental issues have been considered and included in the application.

## **13.0 Risk Assessments**

An environmental risk assessment shall be conducted at each site at least once every 12 months. The HSE Coordinator shall arrange for the conduct of the risk assessments and ensure the results are distributed to the relevant Operations Manager and corrective action completed.

## **14.0 Check-list of Minimum Standards**

A checklist of the minimum standards required for compliance is shown at Attachment 7. The checklist shall be used as a starting point for developing the environmental requirements for each site/contract.

## **15.0 Post Site/Project Report**


A **post site/project** report shall be completed after each project completion. The format of the post site/project report is shown at Attachment 5. The report provides a final environmental written record of the site and a means for suggesting improvements for future projects. The Manager/Supervisor would normally complete the report unless the relevant Operations Manager nominates another person.

## **16.0 Incident Reporting, Investigation & Corrective Action**

Reporting, investigation and completion of corrective action for environmental incidents shall be completed in accordance with the Aid and Able Services procedure "*Incident/Accident Investigation Flowchart*".

## **17.0 Review and Update of Procedure**

The HSE Coordinator shall complete a review and update of this procedure once per year to ensure any changes in work practices, client and regulatory requirements are incorporated into the procedure.

	HSE Reference Manual				EM-101	Rev 1
	Rev	Description	Originator	Reviewed	Approved	Date
Environmental Management Plan	1	Issued	RHB	BB	DCN	27/03/2012
	2					
	3					
	4					

## Environmental Management Plan

### 18.0 ATTACHMENTS

#### 18.1 Environmental Checklist

##### Issues for consideration:


- (a) Does the client hold the appropriate Exploration Permit/Licence?
- (b) Is the drill location within a State Forest, Conservation Area, and National Park etc.?
- (c) Has the client obtained additional permits/licences required?
- (d) Are there any fire restrictions in the contract area or during the contract duration?
- (e) Is the site within an area of declared noxious weeds?
- (f) Are there any particularly sensitive areas that may require additional costs/equipment? For example, residential areas (noise, dust etc.), or areas close to rivers/creeks may warrant additional booms or other specialist response equipment?
- (g) What particular environmental conditions are attached to the licences, for example:
  - Lined pits?
  - No dust?
  - Removal of all waste?
  - No removal or clearing of vegetation?
  - No Fires?
  - Sheeting and absorbent material required?
  - Particular requirements for sewerage treatment/disposal
- (h) What waste disposal facilities are available to Aid and Able Services? Can waste be disposed of on site, or does all waste have to be removed and disposed of by Aid and Able Services
- (i) Is there a collection facility available for waste oil – clients?
- (j) Are particular types of sample bags required? Does Aid and Able Services need to supply the sample bags?
- (k) Who has responsibility for the removal/disposal of samples?
- (l) What method of well capping is required?
- (m) To what standard must drill sites be left, e.g. pits drained or fenced?
- (n) Is ground water expected to be encountered during the well servicing / drilling programme?
- (o) Will the ground water be saline? Are there any conditions imposed on the management of ground water?
- (p) Will a camp be required? How will sewage and effluent be managed?

Where the tender is successful, the details recorded on the checklist shall be passed on to the relevant Manager/Supervisor/Superintendent to ensure that the commitments made are appropriately implemented.

## 18.2 Sample Waste Management Plan

Serial	Waste Product	Method of Disposal/Comments
1.	Waste oil	Sold to and collected (removed off site) by local buyer
2.	Wooden pallets	Removed off site by client
3.	Mud sacks	Removed off site by client
4.	Steel scraps	Stockpiled in metal scrap container. To be removed by an authorised disposal facility.
5.	Casing protectors	Removed off site by client
6.	Plastic products	Removed off site by client
7.	Refrigeration gas	Recovered by licensed electrician and returned to an authorised agent for disposal.
8.	Food Waste	Stored in rubbish container and removed off site by authorised agent
9.	Tyres & rubber products	Removed off site by authorised agent
10.	Cuttings/mud	Into sump
11.	Turkeys nest plastic	Not applicable
12.	Grey water sewage	Grey water processed through mobile sewerage processing unit.
13.	Batteries	Removed off site by authorised agent
14.	Metal drums	Expected to be sold to local buyer
15.	Drilling line	Stored into metal scrap container
16.	Well clean up fluid	Not applicable



 Environmental Management Plan	HSE Reference Manual				EM-101		Rev
	Rev	Description	Originator	Reviewed	Approved	Date	1
	1	Issued	RHB	BB	DCN	27/03/2012	
	2						
	3						
	4						

## Environmental Management Plan

### 18.3 Storage of Environmentally Hazardous Substances

#### Introduction

The guidelines listed below are **for guidance only**; they are not intended to be mandatory requirements or provide a summary of every requirement for individual clients or statutory authority. Site/contract specific requirements shall be obtained from the client and the relevant authority/s.

#### Bunding Requirements

The decision to construct bunding, the type and methods of construction will be determined by the following:

- (a) The conditions of the license (obtain from the client).
- (b) The length of time for the operation.
- (c) The type of equipment and chemicals to be used.
- (d) The level of risk (e.g. chance of tanks leaking or valves failing).

#### Bulk Tanks

All bulk tanks should be stored within a contained area, which will control at least the volume of the largest tank within the bund.

For temporary bunding, the bund should be constructed from soil/fill, and lined with a plastic liner. A small amount of soil may be spread within the bund, but this will require some re-mediation if contaminated.

The interior of the bund shall be kept clean, so that any rainwater accumulation may remain uncontaminated and be decanted onto the ground. If any hydrocarbon is floating off the top of contained water, this may be removed by floating some absorbent material on the water prior to discharge.

Hoses, pumps etc. should be contained within the bunded area. Nozzles etc. should be stored at a level above the fuel level where practicable, to prevent leaks through loose connections.

A tarpaulin may be used to cover the tank to prevent rainwater ingress into the bund when possible.

#### Maximum Quantities

Maximum quantities shall be determined for each site/project to ensure the risk of contamination is minimised.

#### Drummed Material

All drummed material shall be stored within a contained area and preferably covered to prevent any rainwater intrusion. This may be via the use of portable bunds or in a bund as described above.

The bund shall be maintained in a clean condition to allow collection of any spills. The area shall be segregated and appropriate signage installed.

#### Mobile Equipment

All equipment shall be regularly inspected and maintained to prevent leaks.

Drip trays and absorbent material shall be available at all times. Absorbent matting shall be used where fuel is transferred and where there is a potential for leaks, e.g. around pumps, under flanges and where hose nozzles are stored.

Hose nozzles shall always be returned to a level higher than the level in the tank to prevent escape.

### **Solid Material**


All solid material shall be stored within a segregated area and appropriate signage installed. Material shall be covered with tarps to prevent any rain intrusion or contaminated run off. The area should preferably be slightly elevated to prevent ponding of water within the storage area.

### **High Potential Leak Areas**

Drip trays and absorbent material shall be available at all times in areas where there is high potential for leaks, e.g., around fuel pumps attached to tanks, under flanges and fill points.

### **Spill Clean-Up**

Appropriate emergency procedures shall be developed and equipment positioned to ensure the site is able to effectively respond to any foreseeable spill (see Section 11).

 Environmental Management Plan	HSE Reference Manual				EM-101		Rev
	Rev	Description	Originator	Reviewed	Approved	Date	1
	1	Issued	RHB	BB	DCN	27/03/2012	
	2						
	3						
	4						

## Environmental Management Plan

### 18.4 Inspections & Audits

Issue	Weekly Rig Inspections	HSE Adviser Inspection	6-Monthly Audit
No evidence of any off-track driving or short cutting		✓	✓
No additional area or vegetation has been cleared by Aid and Able Services		✓	✓
Camp is not located within 1km of natural watercourse or surface water		✓	✓
Waste pit is covered	✓	✓	✓
No excess rubbish around the site	✓	✓	✓
All waste contained in bins or appropriate receptacles	✓	✓	✓
No excessive build-up of waste oil on site (over 1000 litres)	✓	✓	✓
No excessive odour from sewage	✓		✓
Sewage pit is large enough for all facilities	✓		✓
No evidence of any hydrocarbon spills	✓	✓	✓
All fuel hoses, nozzles etc. are sound	✓		✓
All fuel and chemicals stored within contained area – bunded, drip trays, drains	✓	✓	✓
Spill kit location appropriate to where spills may occur	✓	✓	✓
Spill kit is adequately stocked		✓	✓
Any cultural sites discovered have been reported		✓	✓
Earth drains are clear and allow for adequate filtration	✓		✓
Domestic waste pit is fenced	✓	✓	✓
All fuel storage, vehicle refueling and maintenance is confined to the one area	✓	✓	✓
Site contingency plan for oil spills is in place		✓	✓
Waste plan is up to date		✓	✓
Excessive noise and dust		✓	✓

## **18.5 Post Site/Project Environmental Report**

The aim of this review is to obtain feedback from Supervisors and Drivers on any environmental issues or incidents that occurred during the project and request information on how these may be prevented in the future. Such issues may include:


- (a) Inadequate waste facilities
- (b) Problems with waste oil storage
- (c) Issues related to bulk fuel management
- (d) Problems arising due to inadequate information from the client
- (e) Inadequate time allocated for camp cleanup and relocation
- (f) Inability to comply with regulatory or client requirements
- (g) Significant environmental incident – e.g. major spill

The completed form should be returned to the HSE Coordinator and the issues discussed at the HSE Committee meeting. Any issues shall be reviewed, and action taken to address the problem.

This may be in the form of:

- (a) New equipment (could be added to annual HSE improvement plan)
- (b) Changes to the HSE system or procedures
- (c) Additional training

This may also be linked back to the pre-tender checklist and changes to the planning processes.

	HSE Reference Manual				EM-101		Rev
	Rev	Description	Originator	Reviewed	Approved	Date	1
Environmental Management Plan	1	Issued	RHB	BB	DCN	27/03/2012	
	2						
	3						
	4						

## Environmental Management Plan

### 18.6 Project Report

#### Contract Details

Contract: \_\_\_\_\_ Duration: \_\_\_\_\_

Client: \_\_\_\_\_ No. of Sites: \_\_\_\_\_

Location: \_\_\_\_\_

#### Review

(Consider the following topics and record where associated problems or issues occurred during the contract. Record also how these may be prevented on future jobs).


- a) Camp waste disposal
- b) Fuel and waste oil management
- c) Client requirements
- d) Regulatory requirements
- e) Environmental incidents
- f) Any other relevant details

Supervisor: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 18.7 Employee Inductions - Environmental Content

TOPIC	AID AND ABLE SERVICES GENERIC INDUCTION	WORKSITE ORIENTATION
<b>REGULATORY REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>a) Familiarisation that there are laws relating to the operations.</li> <li>b) Requirements will vary depending on location.</li> <li>c) Up to every person to comply with requirements – fines apply.</li> <li>d) Requirements shall include: <ul style="list-style-type: none"> <li>➢ No pets</li> <li>➢ No firearms</li> <li>➢ Must remain on designated roads</li> <li>➢ Must not go off the lease site</li> <li>➢ Must not remove plant/vegetation.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>a) Include details of any site specific license/regulatory or contract requirements.</li> </ul>
<b>STORAGE OF ENVIRONMENTALLY HAZARDOUS SUBSTANCES</b>	<ul style="list-style-type: none"> <li>a) Store substances as far away as possible from watercourses, and ensure spills will not flow towards the watercourse.</li> <li>b) Environmentally hazardous materials to be stored within a contained area e.g. bunding, drip trays etc. <b>Note:</b> Bunding requirements will vary depending on site and client and/or legal requirements.</li> <li>c) Reporting of all leaks and spills.</li> <li>d) Fence off storage areas, if operating in an area where livestock roam.</li> </ul>	<ul style="list-style-type: none"> <li>a) Location of substances, drip trays etc.</li> <li>b) Site specific bunding requirements and/or tray placement (where relevant).</li> </ul>
<b>WASTE MANAGEMENT</b>	<ul style="list-style-type: none"> <li>a) General principles – Reduce, Reuse, Recycle</li> </ul>	<ul style="list-style-type: none"> <li>a) Location of waste receptacles.</li> <li>b) Description of waste management plan for the project – i.e. what goes where, what is to be recycled</li> </ul>

 Environmental Management Plan	HSE Reference Manual				EM-101		Rev
	Rev	Description	Originator	Reviewed	Approved	Date	1
	1	Issued	RHB	BB	DCN	27/03/2012	
	2						
	3						
	4						

## Environmental Management Plan

TOPIC	AID AND ABLE SERVICES GENERIC INDUCTION	WORKSITE ORIENTATION
<b>SPILL PREVENTION AND RESPONSE</b>	a) No spills are acceptable. b) Report/fix all leaks etc. no matter how small. c) Use of absorbent materials, spill kits. d) Use funnels, replace lids etc.	a) Location of spill kits. b) Overview of emergency plan, responsibilities & contact details. c) Summary of potential environmental incidents and actions required. d) Immediate action to be taken.
<b>LAND MANAGEMENT</b>	a) Overview of relevant erosion prevention methods. b) Must only drive on established tracks/roads. c) All gates opened must be closed. d) Principles related to saline ground water disposal.	a) Details of any site specific issues or contract requirements, Saline ground water disposal, e.g. working in a parthenium weed area
<b>FLORA/FAUNA PROTECTION</b>	a) Overview of regulatory requirements previously covered. b) Protection of endangered species, weed control.	a) Details of any site specific issue or contract requirements, b) Any rare or endangered or vulnerable species identified within the area.
<b>CULTURAL HERITAGE PROTECTION</b>	a) What are significant sites, how can they be identified? b) Why they are important. c) What to do if a site is located.	a) Details of any site specific issue or contract requirements.

Site-specific issues may include:


Whether ground water is known to be saline, location of sensitive areas in close proximity to the drilling area, organic certified farming nearby, weed control methods if operating in an area of prescribed weed, any specific conditions included in the contract.

## 18.8 Check-List of Minimum Standards of Compliance

This checklist provides a recommended list of minimum standards for compliance. However, it must be stressed that the client and local/state/federal legal requirements for the site/project take precedence over this checklist.

Topic	Criteria	Assessment/Comments
<b>Determine site specific &amp; legal environmental issues</b>	<ol style="list-style-type: none"> <li>1. Pre-tender check completed for complex tenders to determine client &amp; legal requirements (see Section 6 &amp; Attachment 1).</li> <li>2. Check completed to verify State legal requirements (see Attachment 8).</li> <li>3. Check license conditions provided by the client via the contract etc (see Section 4).</li> <li>4. Environmental criteria and conditions provided to the site manager/supervisor.</li> </ol>	
<b>Training/induction</b>	<ol style="list-style-type: none"> <li>5. All employees at the site to complete the Aid and Able Services induction (see Attachment 6).</li> <li>6. All employees to complete site specific induction at the actual site (see Attachment 6).</li> </ol>	
<b>Storage, handling &amp; transport of environmentally hazardous substances</b>	<ol style="list-style-type: none"> <li>7. Hazardous substances to be stored as far away as possible from watercourses.</li> <li>8. Ensure any spills will not flow towards any watercourse.</li> <li>9. MSDS available for all hazardous substances held at the site.</li> <li>10. Bunding to be provided in accordance with client requirements (see Attachment 3)</li> <li>11. Drip trays &amp; absorbent material provided to minimise any spillage or contamination, e.g. pumps hose nozzles etc.</li> <li>12. Dangerous Goods to be segregated in accordance with the Australian Dangerous Goods Code</li> </ol> <p><b>Note:</b> See clause 9 and Attachment 3 for additional criteria</p>	
<b>Storage, handling &amp; transport of environmentally hazardous substances</b>	<ol style="list-style-type: none"> <li>13. Training provided to employees who handle or transport Dangerous Goods.</li> <li>14. Dangerous Goods to be transported in accordance with Australian Dangerous Goods Code.</li> <li>15. Drums covered to prevent any rainwater entering or contaminated run off.</li> <li>16. Hazardous substances storage areas demarcated and signposted.</li> <li>17. Hose nozzles at a higher level to the tank to prevent escape from loose connections etc.</li> <li>18. Maximum quantities determined for the site and no excess stocks held at the site.</li> <li>19. Handling of hazardous substances to be in accordance with the MSDS.</li> <li>20. Fence off storage areas, if operating in an area where livestock roam.</li> </ol>	



 Environmental Management Plan	HSE Reference Manual				EM-101		Rev
	Rev	Description	Originator	Reviewed	Approved	Date	1
	1	Issued	RHB	BB	DCN	27/03/2012	
	2						
	3						
	4						

## Environmental Management Plan

Topic	Criteria	Assessment/Comments
<b>Waste Management</b>	21. Waste Management Plan completed for large or complex projects (see Section 8 and Attachment 2). 22. All waste oil, grease, old tyres and hazardous substances to be removed from the site and disposed in an approved disposal facility unless approved by the client and local authority. 23. Records to be maintained of all waste materials showing quantities and method of disposal. 24. All waste to be contained in bins and appropriate receptacles, i.e. good housekeeping. 25. Domestic waste pits to be covered to minimise rubbish being blown about the site. 26. Domestic waste pit to be fenced when there is potential for livestock or animals to disturb the pit. All domestic refuse to be removed from the site or buried at a depth of at least 1.5m and covered with rock material and at least 100m from any watercourse.	
<b>Emergency Response</b>	27. Emergency equipment (see clause 11) to be positioned on the site. 28. Emergency procedures to be developed and available to all personnel at the site. 29. Personnel to be trained to effectively respond to any environmental emergency.	
<b>Land Management</b>	30. Camp is not located within 1 km of natural water or surface water 31. No additional roads to be constructed by Aid and Able Services 32. Existing roads/tracks to be used at all times. 33. Any ground water disposal controlled to minimise soil erosion. 34. Where water is sprayed, the jet is moved periodically to prevent washout from one particular area. 35. Rainwater is controlled to minimise soil erosion. 36. Adherence to any weed importation and weed succession requirements (client must provide details) 37. Pits and sumps to be backfilled upon completion of use (normally completed by the client). All backfilling excavations should be overfilled to allow for settlement.	
<b>Land Management</b>	38. All areas of significant disturbance to be stripped of topsoil and the topsoil reused at the completion of the activity to encourage re-growth (must obtain approval from the client). 39. Any saline ground water to be disposed of as per client and license requirements (client to provide). All gates opened shall be closed.	
<b>Flora/Fauna Protection</b>	40. No pets or firearms allowed on the site. 41. No flora or fauna to be removed from the site. 42. No fires. 43. No additional clearance of flora without the approval of the client. Additional clearance should only be completed for safety reasons.	

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	44. If clearing must be undertaken, the bottom 20cm of vegetation should remain to protect rootstock and under no circumstances should trees be cleared. 45. Fauna not to be disturbed where possible. 50. Comply with any weed control measures (client to provide).	
<b>Cultural Heritage Protection</b>	46. Any cultural, historical or scientific sites discovered must be reported to the client. 47. Any cultural, historical, natural or scientific sites not to be disturbed without approval from the client. 48. All personnel to be briefed by the client of any sensitive areas close to drilling area or issues.	
<b>Audits, Inspections and Risk Assessments</b>	49. Weekly environmental inspections to be completed (see Attachment 4). 50. 3 monthly audits to be completed by HSE Advisers (see Attachment 4). 51. Risk assessment to be completed every 12 months by HSE Advisers.	
<b>Post Site/Project Report</b>	52. All pits and sumps backfilled to client requirements. All backfilling should be overfilled to allow for settlement. 53. All rubbish removed from the site. 54. Drill holes to be appropriately capped to prevent small animals being caught. Post site/project report completed (see Section 15 and Attachment 5).	